

# South Plantation High School 2016 Midterm Exam Exemption Process

## **TUESDAY, DECEMBER 20, 2016: MIDTERM EXAM PERIOD 7 & 6**

7<sup>th</sup> Period Exam 8:05 a.m. - 9:47 a.m.

6<sup>th</sup> Period Exam 9:53 a.m.-11:35 a.m.

## **WEDNESDAY, DECEMBER 21, 2016: MIDTERM EXAMS PERIODS 5 & 4**

5<sup>th</sup> Period Exam 8:05 a.m. - 9:47 a.m.

4<sup>th</sup> Period Exam 9:53 a.m.-11:35 a.m.

## **THURSDAY, DECEMBER 22, 2016: MIDTERM EXAMS PERIODS 3 & 2**

3<sup>rd</sup> Period Exam 8:05 a.m. - 9:47 a.m.

2<sup>nd</sup> Period Exam 9:53 a.m.-11:35 a.m.

## **FRIDAY, 23, 2016: MIDTERM EXAM PERIOD 1**

1<sup>st</sup> Period Exam 8:05 a.m. - 9:47 a.m.

ACT Prep Session 9:53 a.m.-11:30 a.m.

## **Grades Due by 9:35 a.m. on Friday, January 13, 2017**

As per *School Board Policy 6000.1*, middle grades students who earn a grade of a "B" or better in a high school course may be exempt from the mid-term and/or final exams in that course under the following criteria:

1. A student may exempt up to 3 exams per semester
2. Students will not be able to exempt midterm exams for AP courses
3. Students may exempt midterm exams for EOC courses
4. All exam exemptions require parent permission

### Exemption Procedures:

- All 6<sup>th</sup> period teachers will pick up exam exemption forms for ALL students in their 6<sup>th</sup> period class on Tuesday, November 29, 2016 from Ms. Boyd in the AP office.
- All 6<sup>th</sup> period teachers will distribute forms to students in their 6<sup>th</sup> period class on Wednesday, November 30, 2016.
- Students must return the exam exemption form including parent and teacher signatures to their 6<sup>th</sup> period teacher on Wednesday, December 7, 2016.
- All 6<sup>th</sup> period teachers will separate exemption forms by grade level (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup>) and submit to the AP office by 3:15 pm on Wednesday, December 7, 2016.
- Completed forms will be entered in the exam exemption database. TEACHERS WILL NOT COLLECT, STORE OR ENTER STUDENT EXEMPTION FORMS. On Wednesday, December 14, 2016, teachers are to review the exam exemption database and enter "EE" IN PINNACLE ATTENDANCE for students who are exempting their exams. Students not listed in the database did not turn in their form, therefore are ineligible to exempt their exams.
- Students should be aware that if their grade falls below a "B" average prior to the end of the semester, they would be required to take the exam for that course. It is the responsibility of the teacher to inform the student of their grade dropping.
- Failure to abide by the policies will result in the student having to take the exams for all of their classes.

**NOTE: STUDENTS SHOULD NOT BE SENT WITH PASSES TO OTHER CLASSROOMS FOR SIGNATURES.**

## FREQUENTLY ASKED QUESTIONS:

What if.....

- A student has a C+ and requests exemption?
  - Must have a “B” or above to qualify for signature before 12/7/16.
- A student qualifies for exam waiver and the teacher signs “YES” for the exemption, and then the student changes his/her mind about waiver choice?
  - **Students will not be permitted to change waiver choices once the teacher has signed the form.**
- A student grade drops to a C+ after the form has been signed?
  - Teacher must notify student that exemption is voided and student will be required to take the exam. Students will not be permitted to change waiver form. Teachers should email Ms. Boyd information for any students who
- A student wants to exempt the same exam for mid-term and final?
  - This is allowed; selection is at student discretion.
- A student wants to take the exam “just for practice” even if they are exempt?
  - This is permitted at the discretion of the teacher.
- A student turns in the waiver form after the deadline of Friday, 12/7/16?
  - Waivers will not be permitted. Students will be required to take all exams.

Below is the chart to be used to determine semester grades (non-EOC classes).

1 <sup>st</sup> Quarter Grade	2 <sup>nd</sup> Quarter Grade	Exam Grade (with exemption applied)	Semester Grade (with exemption applied)
A	A	A	A
A	B+	B+	B+
A	B	B+	B+
B+	A	B+	B+
B+	B+	B+	B+
B+	B	B	B
B	A	B+	B+
B	B+	B	B
B	B	B	B

**TEACHERS:** Please continue with your curriculum and grades throughout this process. Coursework should not be discontinued due to procedures and deadlines for exam waiver forms.

**NOTE: STUDENTS SHOULD NOT BE SENT WITH PASSES TO OTHER CLASSROOMS FOR SIGNATURES.**